GETTING STARTED WITH YOUR ATE EVALUATION

EVALUATION BASICS
- Ask important questions about the project’s processes and outcomes
- Gather evidence that will help answer those questions
- Interpret findings and answer the evaluation questions
- Use the information for accountability, improvement, and planning
- Continue this process throughout the life of your project

Resource:

USING EVALUATION
- Improve your project
- Inform stakeholders
- Fulfill grant requirements (annual report)

Resource:
Expectations to Change (E2C) (bit.ly/Adams-E2C)

WORKING WITH YOUR EVALUATOR
- Make sure your evaluator’s contract is in place
- Assign a point-person on your project team for evaluation matters
- Schedule a recurring meeting with your evaluator
- Make an appointment with your college’s data person
- Set up a timeline for your evaluation
- Commit to using your evaluation results

Resources:
Principal Investigator “To Do” Checklist: Before Launching Your Project Evaluation (bit.ly/ToDoChecklist)
Communication Plan Checklist for ATE Principal Investigators and Evaluators (bit.ly/checklist-commplan)

LEARN MORE
- Resources to help you and your evaluator
  EvaluAte: Webinars | Blog | Newsletter | Resource Library