



2025 ATE Evaluation Summit

AGENDA

May 20, 21, and 22, 2025 | 1 – 4 p.m. ET (10 a.m. – 1 p.m. PT)

Zoom Login

<https://us02web.zoom.us/j/81993472595>

Meeting ID: 819 9347 2595

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Help Contact

If you need help connecting to the Zoom room or have any questions about the event, reach out to Maureen Green via email at maureen.green@wmich.edu or phone at (269)387-5960.

Purpose

The ATE Evaluation Summit aims to bring together ATE project leaders, evaluators, and others engaged in NSF ATE grants to collaboratively identify and address persistent challenges and effective strategies in ATE evaluations. The Summit will focus on encouraging creativity and innovation to create an environment where impactful evaluations can thrive.

Through the ATE Evaluation Summit, we will contribute to the improvement of ATE evaluation by:

1. Identifying solutions to persistent challenges in ATE evaluations
2. Sharing out effective strategies
3. Strengthening relationships between ATE project leaders and evaluators.

Through engagement in Summit discussions, Participants will gain:

- A clearer vision of what high-quality ATE evaluation looks like in practice
- Insights into effective strategies and innovative solutions to persistent challenges in ATE evaluations
- A deeper understanding of the role different groups play in supporting ATE evaluation

Pre-Work

Ahead of the Summit, we have prepared some individual pre-work intended to provide a common understanding of ATE evaluation practice based on evidence, facilitate critical engagement with this information to get participants thinking about how ATE evaluation can be improved, and share information about attending participants to begin to get to know each other.

All participants are asked to complete four pre-work activities by **May 17, 2025**:

1. Read *The State of Evaluation in the Advanced Technological Education Program*
2. Read *Characteristics of High-Quality ATE Evaluation* draft
3. Respond to a set of reflection questions in Qualtrics
4. Respond to a set of Getting to Know You questions in Miro

Ways to Engage During Summit

Meaningful and honest discussions throughout the Summit rely on the trust built by EvaluATE as the event facilitators, as well as the culture set forth by participants. We have integrated the suggestions and requests you provided when confirming your attendance to the Summit throughout the event. We will also have closed captioning available during the event. O

- **Small group discussions.** The virtual event will use a mix of small group discussions, large group reflection, and individual work throughout our three days together. You will be assigned to a group with people from various roles and perspectives in the ATE community that you will get to know throughout the Summit's three days.

- **Fishbowl discussions.** Large group virtual discussions can often be overwhelming. We will be using a fishbowl technique during one of our activities to encourage a rich full-group discussion. Participants are welcome to engage as speakers or critical listeners.
- **Virtual whiteboard (Miro.com).** A number of activities will use a virtual white board that allows comments to be added. Here we will also have a location to place general questions and comments about the event or ATE evaluation. If you're unfamiliar with using Miro, you can find a [brief tutorial here](#).

We encourage you to engage in discussions in ways you feel most comfortable. This might include:

- **Direct message to facilitators.** You can also send messages privately to event facilitators in the chat if you'd like to ask a question or acknowledge something confidentially.
- **Daily, confidential suggestion box.** We will provide a link at the end of each day that will serve as a virtual suggestion box. Please use this mechanism to share any suggestions for the next day, reflections about ATE evaluation, or whatever you might feel like sharing!
- **Video.** We love seeing your faces and hope that you are able to use your camera throughout the event. However, we recognize there are various reasons you might turn your camera off at times during the event, ranging from internet connection, snack breaks, and personal preference.
- **Chat box.** We welcome comments, questions, and general engagement via that chat box in Zoom throughout the event.

Acknowledgments

We want to acknowledge a few points upfront about the structure and content of this event.

1. The ATE Evaluation Summit is intended to be driven by discussion and participation by all. Participants were intentionally chosen to represent a variety of experiences, perspectives, and voices. ATE project leaders, grants specialists, evaluators, and EvaluATE staff were invited because each has a unique perspective on how evaluation is practiced and its implications for ATE projects. **You each have valuable insight to share. We are all here to learn from each other.**
2. The EvaluATE team has been thoughtful about how to best engage this group in a virtual setting. Throughout the event, we will use small group breakout rooms, individual work, and a virtual whiteboard to be mindful of holding space for all voices in multiple ways. Please be aware of how you're engaging in this event. **A good guiding statement is to talk as much as you listen and listen as much as you talk.**
3. This event is not the beginning or the end but a moment of reflection amidst a larger effort to view ATE evaluation within the complex systems it inhabits. EvaluATE has been working to strengthen the evaluation capacity of both ATE evaluators and non-evaluators. We hope to continue this work. However, **we are more impactful when we collaborate and co-create with others.**

Participants

ATE evaluators

Teresita Almendras³
Shalee Hodgson¹
Maureen Hoffman¹
Sondra LoRe²
Candiya Mann³

Adam McKee⁴
Armineh Noravian⁴
Sarah Northcutt²
Anca Sala⁵ (also an ATE PI)
Nikki Soicoiu⁵

ATE PIs, co-PIs, project staff or grants professionals

Joshua Castleberry³
Tiffany Chalfant⁴
Sharon Gusky²
Ellen Hause²
Dion Krupa³

Jens-Uwe Kuhn⁴
Dan McIntosh¹
Savita Prabhakar⁵
Rayla Trigg¹
Sheela Vemu⁵

EvaluATE

Lyssa Wilson Becho¹
Maureen Green
Samantha Hooker
Brianna Hooks Singletary²

Megan López³
Valerie Marshall⁴
Kelly Robertson⁵

The Rucks Group (EvaluATE's external evaluation team)

Michael FitzGerald²
Spencer Queen⁵

*Superscripts refer to your small groups.



2025 ATE Evaluation Summit

EVENT OVERVIEW

May 20, 21, and 22, 2025 | 1 – 4 p.m. ET (10 a.m. – 1 p.m. PT)

TUESDAY, MAY 20

What does high quality ATE evaluation look like in practice?

1 p.m. ET 10 a.m. PT	Welcome and introduction
1:15 p.m. ET 10:15 a.m. PT	Opener activity
1:35 p.m. ET 10:35 a.m. PT	Reflections on <i>Characteristics of High Quality ATE Evaluation</i>
2:35 p.m. ET 11:35 a.m. PT	Break
2:45 p.m. ET 11:45 a.m. PT	Welcome back summary
2:50 p.m. ET 11:50 a.m. PT	Explore supportive factors and persistent problems in ATE evaluation
3:50 p.m. ET 12:50 p.m. PT	Closing

WEDNESDAY, MAY 21

What are ways we can facilitate better ATE evaluation?

1 p.m. ET 10 a.m. PT	Welcome
1:10 p.m. ET 10:10 a.m. PT	Opener activity
1:30 p.m. ET 10:30 a.m. PT	Where can we make the most progress in advancing ATE evaluation?
2:30 p.m. ET 11:30 a.m. PT	Break
2:40 p.m. ET 11:40 a.m. PT	Welcome back summary
2:45 p.m. ET 11:45 a.m. PT	Rapid ideation session on strategies to facilitate better ATE evaluation
3:50 p.m. ET 12:50 p.m. PT	Closing

THURSDAY, MAY 22

How can we enact and sustain efforts to improve ATE evaluation?

1 p.m. ET 10 a.m. PT	Welcome
1:10 p.m. ET 10:10 a.m. PT	Opener activity
1:15 p.m. ET 10:15 a.m. PT	Reflection on brainstormed solutions
2:15 p.m. ET 11:15 a.m. PT	Break
2:25 p.m. ET 11:25 a.m. PT	Welcome back summary
2:30 p.m. ET 11:30 a.m. PT	Envisioning sustainable strategies
3:15 p.m. ET 12:15 p.m. PT	Round Robin Reflection and Closing

Schedule

PRE-WORK

Time	Asks	Purpose	Facilitator	Materials to Review	Questions to Consider
3 hours including approximately 2 hours of reading and 30 minutes of structured self-reflection questions in Qualtrics and 30 minutes of Getting to Know You questions in Miro	<ol style="list-style-type: none"> 1. Read <i>The State of Evaluation in the Advanced Technological Education Program</i> 2. Read <i>Characteristics of High-Quality ATE Evaluation</i> draft 3. Respond to a set of reflection questions in Qualtrics 4. Respond to a set of Getting to Know You questions in Miro 	To ground participants in current practices and trends in ATE evaluation and get participants critically thinking about what quality ATE evaluation looks like in practice. Getting to know other participants of the 2025 ATE Evaluation Summit.	Self-driven	The State of Evaluation in the ATE Program Report <i>Characteristics of High Quality ATE Evaluation</i> Materials will be shared electronically no later than May 9.	Submit responses to reflection questions via Qualtrics and Getting to Know You questions in Miro by Saturday, May 17

TUESDAY, MAY 20

What does high quality ATE evaluation look like in practice?

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
1 p.m. ET 10 a.m. PT	Welcome and review of purpose of the day	Provide context for the meeting. Ensure all participants know how to engage and what to expect.	Samantha and Lyssa	<ul style="list-style-type: none"> Meeting agenda 	
1:15 p.m. ET 10:15 a.m. PT	Opener activity (<i>small groups</i>)	Build community and trust among participants	Samantha		<ol style="list-style-type: none"> 1. What is one lesson that you have learned from being involved with ATE? If you are new to ATE, what is an outstanding question you have about it?
1:35 p.m. ET 10:35 a.m. PT	Reflection on <i>Characteristics of High Quality ATE Evaluation (small group discussion with full group share out)</i>	Build a shared vision of high-quality ATE Evaluation.	Lyssa	<ul style="list-style-type: none"> <i>Characteristics of High Quality ATE Evaluation</i> Virtual Whiteboard 	<ol style="list-style-type: none"> 1. To what extent do these characteristics capture elements of quality evaluation unique to ATE projects? 2. Are there any important elements that are missing? 3. To what extent are the characteristics grounded in practical implications specific to working with ATE projects?
2:35 p.m. ET 11:35 a.m. PT	10-minute break				
2:45 p.m. ET 11:45 a.m. PT	Welcome back summary				

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
2:50 p.m. ET 11:50 a.m. PT	Explore supportive factors and persistent problems (10 mins of individual reflection followed by fishbowl discussion)	Gain a shared vision of the type of environment that enables quality ATE evaluation.	Valerie	<ul style="list-style-type: none"> Reference State of Evaluation in the ATE Program 	<ol style="list-style-type: none"> 1. What factors encourage and support ATE evaluations that embody the characteristics of high quality ATE evaluation? 2. What factors inhibit or discourage ATE evaluations that embody the characteristics of high quality ATE evaluation? 3. Which of these seem to be persistent issues?
3:50 p.m. ET 12:50 p.m. PT	Closing		Samantha		

WEDNESDAY, MAY 21

What are ways we can facilitate better ATE evaluation?

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
1 p.m. ET 10 a.m. PT	Welcome and opening activity	Provide context for the day. Ensure all participants know how to engage and what to expect.	Samantha		Please bring a sticky note! Any sticky note will do.
1:30 p.m. ET 10:30 a.m. PT	Where can we make the most progress in advancing ATE evaluation? (<i>small group discussions with full group share out</i>)	Rank the impact and feasibility of supportive factors and persistent problems in ATE evaluation. Co-create list of strategies and actions for improving ATE evaluation.	Megan	<ul style="list-style-type: none"> • Virtual Whiteboard 	<ol style="list-style-type: none"> 1. How would your group categorize each of the supportive factors and persistent problems on their impact on quality ATE evaluation and feasibility of changing? 2. What are the top 3 areas that the ATE community should address to enhance ATE evaluation?
2:30 p.m. ET 11:30 a.m. PT	10-minute break				
2:40 p.m. ET 11:40 a.m. PT	Welcome back summary				
2:45 p.m. ET 11:45 a.m. PT	Rapid ideation session on strategies to facilitate better ATE evaluation	Identify creative and innovative solutions to the top three factors. Think out of	Brianna	<ul style="list-style-type: none"> • Virtual Whiteboard 	<ol style="list-style-type: none"> 1. In 8 minutes, think of eight possible ways to encourage supportive factors or address persistent problems.

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
		the box around persistent problems.			
3:45 p.m. ET 12:45 p.m. PT	Closing		Samantha		

THURSDAY, MAY 22

How can we enact and sustain efforts to improve ATE evaluation?

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
1 p.m. ET 10 a.m. PT	Welcome and opening activity	Provide context for the day. Ensure all participants know how to engage and what to expect.	Samantha		1. Which blob person best represents you at the moment? Which one resonates with you the most at this time?
1:15 p.m. ET 10:15 a.m. PT	Reflection on brainstormed solutions (<i>small group discussions with full group share out</i>)	Refine strategies to enable quality ATE evaluation.		<ul style="list-style-type: none"> • Virtual Whiteboard 	<ol style="list-style-type: none"> 1. Which of the three factors from Wednesday does your group want to focus on? 2. Which of the brainstormed solutions seem most promising? 3. What resources, support, or actions would be needed to implement the solution?
2:15 p.m. ET 11:15 a.m. PT	10-minute break				
2:25 p.m. ET 11:25 a.m. PT	Welcome back summary				
2:30 p.m. ET 11:30 a.m. PT	Envisioning sustainable strategies (<i>full group discussion</i>)	Brainstorm continuing activities or communities that can support the implementation of actions identified throughout the event.			<ol style="list-style-type: none"> 1. How can we sustain work on the strategies and solutions discussed throughout the ATE Evaluation Summit? 2. What are practical strategies to engage the larger ATE

Time	Agenda Item	Purpose	Facilitator	Materials to Review	Questions to Consider
3:15 p.m. ET 12:15 p.m. PT	Round Robin Reflection	Give space for participants to share final thoughts, hopes, concerns, or comments about ATE evaluation.	Megan		community in advancing high-quality ATE evaluation? 1. What are your key takeaways, personal next step, or lingering thoughts about ATE evaluation after attending this event?
3:45 p.m. ET 12:45 p.m. PT	Closing				